

CFR Meeting Minutes
14 February 2025
Zoom
9:15 – 10:45AM

Representatives Attending:

Bonamy, Drapela, Grigar (Chair), He, Olson, Reisz, Lohmann, Whelchel

Ex-officio members in attendance:

Dimitrov (Senator, TT), Sekhar (Past Chair), Solovitz (Senator, TT), Barber (Senator, CT)

Guest: Jeannette Hurt, WSUV Director of Public Safety and Parking Services

Recording Secretary: Paul Bonamy

Recorder's Note: This meeting was conducted entirely over Zoom due to the 14 Feb campus closure.

The meeting began with a conversation with Jeannette Hurt, WSUV Director of Public Safety and Parking Services.

Hurt began with a quick introduction to herself and the WSUV Public Safety department.

Hurt is a certified police officer in the State of Washington and holds the rank of Sergeant. She has spent almost her entire law enforcement career to date here at WSUV. Vancouver and Pullman are the only campuses in the WSU system with police officers. As such, Hurt works closely Pullman's Chief Jenkins and Assistant Chief Daniels. Hurt and Daniels attended the Academy within three months of each other and have been working together over the last 27 years. Hurt has been Director of Public Safety for approximately nine months.

Hurt is focused on accomplishing Public Safety's mission by collaborating with faculty, staff, and students and partnering with relevant local groups. All full-time permanent staff are expected to complete BaCE certification. Everyone has also been signed up for Credible Leadership Series training through the Washington Association of Sheriffs and Police Chiefs.

Hurt also took a moment to clarify the location of Public Safety's offices on campus. The primary office for campus police and security officers is located in VCLS 120, which also houses the Emergency Operations Center. The parking office is located in Room 15 of the Physical Plant Building.

A brief discussion of the composition of Public Safety followed. At present, Hurt is the only sworn officer, though there is an open position for a second officer, who may serve as

assistant director. There are three Campus Security Officers, each of which works one shift per day (e.g., day, swing, and overnight.) There are also two student employees.

Campus public safety is specifically set up to watch and report security. Security officers do not take physical action against individuals, nor do they give chase, etc. The only time campus security would get physically involved is if someone's physical safety was in jeopardy. Student security employees, in particular, are primarily focused on parking assistance (vehicle unlocks, jump starts, et cetera). This means that uniformed officers aren't showing up for those tasks and allows students to focus on common, low-risk tasks. There is always an officer on call, and the department has a working relationship with Clark County dispatch to make sure everyone stays informed.

A question arose about what to if ICE agents arrive on campus looking for someone. There are a few things to keep in mind:

- In general, any spaces open to the public on campus are also open to federal agents
- Secured labs and classrooms, as well as classrooms where class is in session, are restricted spaces and *not* open to anyone, including federal agents
- State law prohibits Public Safety (and other state and local law enforcement) from helping with federal enforcement activities
- Public Safety does not have access to student information
- In the event of being presented with legal paperwork, faculty should contact the university's Attorney General

Public Safety carries the primary responsibility for Clery Act reporting. However, *faculty and staff can be Campus Security Authorities (CSAs) under the Clery Act in some situations.* CSAs are responsible for reporting crimes under the Clery Act. Just being an instructor is not sufficient but work with students outside of the classroom (e.g. as a coach or overseeing student activities like a club advisor) does carry that additional responsibility. Reports would be expected to go to Public Safety who will then ensure that proper steps are taken.

Campus has a crisis communication team. The core team includes the Chancellor, Vice Chancellors of Academic Affairs, Finance and Operations, and Student Affairs, the Chief Information Officer, the Director of Marketing and Communication, and the Director of Public Safety. Depending on the type of incident in play, faculty may also be added to the communication team. For example, a snow day requires communication but not faculty involvement, whereas an incident in a lab or involving a faculty member may call for adding the faculty member to the team temporarily.

Eventbridge is our primary means of sending information during a crisis or emergency event. It's widely used through the WSU system and at other universities and provides a wide range of notification options as a lot of flexibility for University officials needing to put

out messages. Anyone not already signed up can do so by going into MyWSU, going to emergency notifications, and selecting 'update'.

The campus building access control system is getting "Red Cards". Door readers and electronic locks already make it possible for Hurt to contact the access control administrators and ask for the whole campus to be locked. (For example, because campus is closed due to weather.) At present, that takes three to four minutes. Working with Pullman campus (which manages our access control), Public Safety has developed "super swipe" cards which, when swiped at any campus reader, cause everything to lock immediately. Seven of these cards are on order, with a plan to issue five of them with very careful tracking. This way, in the event of an emergency a lockdown can be triggered with a single swipe rather than needing to load the appropriate app or call the right person. In the event a card goes missing, it can be easily deactivated. Unlocking campus again only requires a person with the appropriate authority to access the system and request an unlock, which only takes a few minutes.

Upgrades are also coming to Parking Services. Campus is in the process of switching to a license plate reading system for parking. Instead of needing to deal with a physical pass stuck to the windshield, the new system (already in use in Pullman and Spokane) will work by reading license plates of parked cars.

Upgrades for Parking Services will also make it easier to host guests. Departments will be able to set up pre-approval in their accounts for guests. Departments can then go online and send promo codes to guests that tie to their accounts. Guests don't need to have paper passes, and departments are charged only for passes actually used.

The campus Blue Lights are mostly back up and working and have been since the start of the school year. They get tested by Public Safety once a month. A couple are down for repair right now, which is a process handled by IT (for tech problems) and Facilities (for hardware issues). They're also being migrated to Zoom phones.

Following the conversation with Hurt, the 17 January meeting minutes were accepted, and the 31 January minutes were provisionally accepted, pending modification.

Chair Grigar made announcements that included the selection of Dr. Betsy Cantwell, who will take over as WSU System President on April 1, 2025. Grigar also reminded CFR about the forthcoming "Know Your University" gathering on February 2, 2025. She also announced that Matt Hudelston, FACSSEN Executive Secretary and Associate Professor, Mathematics will lead the discussion on February 25, 2025. Finally, she updated CFR about the Chancellor search, which will see candidates visiting our campus during the last week of February and first week of March. Also mentioned is the Provost's announcement that Administrators will undergo evaluations. The 360-evaluation method will be used for upper administration while the Qualtrics survey method used for Deans will now be used for Directors. More information about evaluations is pending.

Discussion turned to the Workload Policy Task Force (WPT) instigated by the Provost, with concerns raised about goals, timing, and method. Grigar, selected to serve on the WPT as the FACSSEN representative, reported that the first meeting had taken place on February 12 at which the 27 members of the committee were given their “charge.” The report Grigar produced for the FACSSEN following the meeting will be disseminated to the faculty.

Grigar also announced that Ken Roberts is the incoming Chair of the Faculty Senate and that election for the Chair that will follow his tenure is now taking place. She also talked about the Provost’s visit to Faculty Senate meeting on February 13 to discuss budget adjustment planning (in light of potential cuts to grants and F&A fees), significant deficits in Athletics, Spokane Medical School, and CAS, and a review of PhD programs. He promised to report as frequently as needed.

The CFR meeting ran 30 minutes past the allotted time.

Respectfully submitted by Paul Bonamy, Recording Secretary