

CFR Minutes
1 February 2019
9:30 – 11:30 am in VUB 303

Present: Nicole Campbell, Michael Curry, Susan Finley, Dene Grigar, Ed Hagen, Bala Krishnamoorthy, George Newman, Stephen Solovitz, Pam Stover, Sara Waters

Absent: Mike Berger, Michael Dunn

I. Reading and approval of Minutes

A. 18 January 2019 meeting (see *CFR_minutes_18Jan2019_draft*)

CFR tabled the vote on the minutes from this meeting so that the minutes could be amended.

II. Brief reports of Officers, Boards, and Standing Committees

A. Campus Council

CFR learned that one-time and three-year budget requests are forthcoming and that there will be \$250,000 for one-year and \$150K for three-years, campus-wide. The small amounts available are due in part to the fact the university moved \$400K from temporary funds to PBLs.

B. Faculty Senate and Steering (SF)

CFR learned that the request it made to President Schulz to add a research faculty member to the Provost Search Committee was accepted and that the Faculty Senate Steering supported our action.

It also learned that HR will look at the issue of faculty health insurance and will gather information for comparing the various health plans available and benefits, historically. There may be a task force asked to address this issue.

CFR acknowledged that Steve Bollens is providing excellent legislative reports. For example, he reported that there is now legislation in the works that will allow for a state-wide PhD in Education for practitioners. This legislation could potentially dilute the number of PhDs and not provide a positive outcome for state-wide PhD in Education programs.

C. Research Advisory Council (EH)

There was nothing to report from this committee.

D. Strategic Plan Reporting and Coordinating Council (SW)

CFR learned that the Coordinating Council is being dissolved and a new committee is being created, entitled the Strategic Plan Update Committee.

III. Announcements

A. FA meeting on 22 March with Lynn Valenter visiting from 9:30 – 10:30 am

Lynn Valenter will attend the CFR meeting on March 22, give a brief presentation on the budget, and will answer questions in VDEN 129.

B. System-wide Faculty Track and Titles Town Hall on Monday 4 February 3:00–4:00 pm in VECS120

There is a campus-wide meeting to discuss that faculty track and titles on February 4, facilitated in Vancouver by Michael Berger.

IV. Resolution of Business

A. Request to add additional faculty representation to the Provost Search Committee

This request was accepted by the President. Three people have been identified for this position. They are among those originally suggested: Ian Burke, Department of Crop and Soil Sciences; Glen Duncan, Elson S. Floyd College of Medicine; AG Rud, College of Education.

B. Liz Candello, Edward R. Murrow College of Communication, has accepted the position of Vancouver representative on the Academic Integrity Hearing Board.

V. New Business

A. Renny Christopher visited CFR, from 10:30 – 11:30 am

Measles

Dr. Christopher talked first about the measles epidemic. CFR learned that Public Health can require WSUV to follow the same procedures as K-12 schools are required to follow. Vaccines are available at the Student Health Center for students for free. Dr. Christopher said that she would see if faculty can receive vaccines for a cost. CFR also learned that the vaccination rate in Clark County is 77%. There are 41 confirmed cases in the county. Proof of immunity or proof of vaccination may be required if a case of measles is found on our campus.

Enrollment and budget

Enrollment for spring 2019 is not good. Dr. Christopher reported that FTEs are flat, especially at the Graduate level due to eliminating the MBA and the loss of graduate students in the College of Education. Enrollment is up a small amount in at the Undergraduate level. The university was hoping to be up 90 FTEs, the amount needed to add to our reserves this year.

Applications for transfer and first-year students this fall

It is believed that the applications for transfer and first-year students are down this fall due to a lack of transfers from Clark College. Clark College's low enrollment may have impacted our enrollment. Enrollment of first-year students is still down despite the university's recruitment efforts. WSUV is not capturing what has been perceived as its "market share." The university has not seen much enrollment from PCC, and LCC's enrollments has also declined. CFR learned that If Governor's budget is accepted, it will fully fund the State Need Grant (SNG), which may help our enrollment issue. Dr. Christopher reported that the replacement for Nancy Youlden, Vice Chancellor for Student Affairs and Enrollment, will need to have skills in enrollment management and diversity and equity.

Dr. Christopher reported also that there will be no cuts, but there will be less one-time money. She also told CFR that the Workday management system for budgeting will begin on 2020.

Syllabi statements

One CFR member brought up the issue that there may be a problem with expecting so many faculty to copy and use information from the university-suggested template for creating a syllabus. There is now so much information that course syllabi are getting unwieldy. The question posed to Dr. Christopher is if university required information can be offloaded to the university website and the course syllabi focus on course specific requirements? Such an approach would clean up potential errors on syllabi. Dr. Christopher reminded CFR that a course syllabus is not a contract with students at a public institution. She asked if the current policy regarding the syllabus is a Faculty Senate or Provost policy and suggested CFR table this discussion until we determine the origins of the syllabus content.

Provost search and perspective

She commended CFR for requesting a research faculty member to be added to the Provost Search Committee.

Faculty hires

CFR asked when WSUV will see faculty hires. Dr. Christopher said that departments will be able to start searches next fall with expected funding for hires in spring 2020. CFR learned that she froze eight tenure track lines. She sees the current hiring challenge is “an opportunity” to build out the university in a strategic way. She reminded CFR that all PBLs belong to her and that she is looking for a process for filling open lines. There will be a more formal process for hiring than had occurred in the past.

Open discussion

CFR is looking to nominate a faculty representative on the Commencement Committee.

Adjourned at 11:35

Respectfully submitted,

Dene Grigar

2018-19 Meeting Schedule:

Fall 2018 (Fridays, 9:30 -11:30)

- ~~7 September~~
- ~~21 September (10:00 – 12:00 w/ Faculty Senate Chair 11-12)~~
- ~~5 October (Renny 10:30 – 11:30)~~
- ~~19 October~~
- ~~2 November (Mel 10:30 – 11:30)~~
- ~~16 November (Renny 10:30 – 11:30)~~
- ~~7 December (FA meeting)~~

Spring 2019 (Fridays, 9:30 -11:30)

- ~~18 January~~
- ~~1 February (Renny 10:30 – 11:30)~~
- 15 February
- 1 March
- 22 March (FA meeting)
- 5 April (Mel 10:30 - 11:30)
- 19 April (Renny 10:30 – 11:30)
- 3 May