

CFR Meeting Minutes
5 October 2-18, 9:30 – 11:30am

Present: Mike Berger, Nicole Campbell, Michael Curry, Michael Dunn, Susan Finley, Dene Grigar, Bala Krishnamoorthy, George Newman, Stephen Solovitz, Pam Stover, and Sara Waters

Reading and approval of minutes

- Minutes from September 21, 2018 were approved as amended.

Announcements

- Michael Berger announced that only 37% of the faculty had voted in the new tenure track and non-tenure track Faculty Senator election. 40% is needed to ratify the vote. He stressed the importance of participation in the Faculty Senate and asked all of the CFR Representatives to encourage their colleagues to vote.
- Michael also reminded the CFR Representatives that we have a meeting with President Schulz scheduled on Wednesday, 10 October from 1–2 p.m. in VDEN 236.
- He also announced that Elias Cohen will visit with CFR on 19 October from 10:30 – 11:30 a.m.

New Business

- The CFR developed the agenda items for meeting with President Schulz. The major items included: 1) the impact of the system-wide budget on individual campuses, 2) the medical school finances and business model's impact on other academic programs, 3) the President's vision for structural changes related to the WSU System that would improve non-Pullman campuses' presence within that system, 4) the strategy that seeks to recruit students and build a stronger presence in Portland, OR, 5) hiring administrative personnel and the continued disparity in salary/wages between administrative and faculty.

Old Business

- Vice Chancellor of Academic Affairs, Renny Christopher, visited from 9:30-10:30 a.m. CFR had identified three issues to raise with her:

Selection of CAS Director: Renny discussed the selection process for CAS Director. The goal is to have a replacement for Amy Wharton selected and in the position before Amy steps down. Renny reminded CFR that there is a process already in place we will follow. First, there will be a faculty meeting this fall to begin the process of selection. Next, Renny will ask for nominations. She added that there is a preference for full professor to hold this position. Third, a vote by faculty will be held and an appointment made following the vote.

- Instructional funding in support of enrollment growth: Renny mentioned that the administration was surprised by enrollment because daily reports showed erratic enrollment numbers. WSUV needed to be up 90 FTEs to sustain the budget; we were only up .9% FTE. She reminded CFR that 1 FTE= \$8369, and 3 credit hours with 30 students equals 1 FTE. This formula suggests that WSUV needed to fill the equivalency of 30 courses in order to make its target enrollment. She also pointed out that undergraduate enrollment came in at 2.9%, and graduate enrollment came in at -13%. She said that graduate enrollment has been impacted by the elimination of MBA and the decrease of master programs in the College of Education.

Renny also explained that the fund set aside this fall for adjuncts amounted to \$656K. By May 2018 this money was depleted. Renny received an additional \$123K to accommodate additional requests. She gave out this fund again in May. This means that by the end of May she had already spent both the original funds allocated for adjuncts and the additional funds she had been given for this use. When administration saw FTEs slipping in the late summer, it added another \$35K to adjunct funding. In sum, WSUV spent 26% more on its adjunct budget this fall than in the previous semester—yet enrollment did not go up despite the rise in the number of adjuncts funded by the university. She added that until we figure why the spending is not resulting in more students, we will not receive more adjunct funding in the spring than already planned.

Renny told CFR that Permanent Budget Lines (PBLs) grow every year. Nine instructional positions have recently been added for permanent funding.

We discussed the various possible reasons why enrollment numbers were not realized, including 1) Clark College enrollment numbers have been down over the last few years, 2) the new scheduling model may have impacted the number of courses we could offer, and 3) first-year student numbers have not risen. An interesting fact that CFR learned from Renny was that WSUV gained only one more first-year student this year over last year. She mentioned that the Vancouver Downtown Association is looking into a commute option, called “Ryde,” which is meant to address parking issues downtown. “Ryde” is a public car ride service that will bring people to work downtown during commute hours. WSUV administration is talking to VDA about including this service for the university

- Global Campus course development and delivery: Renny clarified that “blended section” does not reflect a pedagogical approach but rather the mechanism for enrolling students through a campus and not through global. She said that there is still much to work out regarding the path of the money to our campus and that there is an agreement in place that revenue follows instruction

Minutes respectfully submitted by Dene Grigar, 15 October 2018